



V A C A N C Y A N N O U N C E M E N T **FINGER LAKES STATE PARK REGION**

*EMPLOYMENT OPPORTUNITIES IN THE NEW YORK STATE
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION*

TITLE: Park & Recreation Aide 3 \$10.16/hour

- **Five-week lag payroll**
- **Eligible for health insurance, CSEA Dental, and CSEA vision eligible upon hire with 42-day waiting period**
- **Option to join the Retirement System (3% of gross pay)**
- **Paycheck direct deposit option**
- **Annual two-week mandatory break**

WORK LOCATION: Ganondagan State Historic Site, 7000 County Road 41, Victor, NY 14564

TYPE OF APPOINTMENT: Hourly position: (40 hours per week)
Work Hours: 6:30 am to 3:00 pm
Work Days: (Summer) Monday – Friday (Winter) Tuesday - Saturday

OVERVIEW OF DUTIES AND RESPONSIBILITIES

Under higher-level supervision, the Park & Rec Aide will perform a variety of semi-skilled maintenance and repair tasks and responsibilities in the operation and maintenance Ganondagan State Historic Site such as carpentry, plumbing, electrical and painting. This position involves medium to heavy manual labor and the ability to operate a variety of pieces of equipment and power tools including chainsaws, mowers and various ground maintenance equipment.

MINIMUM QUALIFICATIONS

High School Diploma or equivalent and New York State Driver's License

OPERATING NEEDS

- Must possess and maintain a valid NYS driver's license.
- Must be able to follow written direction, record and document required information and communicate verbally.
- Must be able to communicate effectively with staff and park patrons.
- Must be able to perform semi-skilled maintenance and repair work.
- Must be physically able to perform medium to heavy manual labor.
- Must have recognized chain saw certification such as Game of Logging or ability to obtain within probationary period.
- Must be qualified to wear a respirator and have knowledge of good safety practices that must be utilized.

ADDITIONAL INFORMATION

Ganondagan State Historic Site is located in Victor, NY

If you are interested and feel you meet the minimum qualifications and operating needs, please submit your application to **Pete Jemison, Historic Site Manager, PO Box 239, Victor, NY 14564** or email to **G.Peter.Jemison@parks.ny.gov**, by the date indicated below.

Applications can be found online at www.nysparks.com under the "Employment" tab.

It is the responsibility of each applicant to accurately describe his or her experience and demonstrate that they meet the minimum qualifications and agency operating needs.

APPLICATIONS ACCEPTED UNTIL: 4/26/17

Posting Date 4/14/17